ClassLink Quick Guide

1. Sign In

Sign in by using your school login.



3. Password Reset

My Profile > Password Recovery Setup allows you to reset your AD password. You must set up your recovery options first before you can use the 'Help, I forgot my password.' button on the login page.

General				
Palettes & Colors				
Password Locker	Mobile Phone We will only use your phone to send you a text message to help you access your account if you forget your password.			
	Phone Number			
Password Recovery Setup	save e.g. +17021234567			
My Analytics				
	Questions If you forget your password, we will use these qu	ortions usu not balau to bala.		
	in you to get your passinord, we will use these du	estions you set below to nelp ;	iou reserit.	
	Select Question	•	Answer.	19
	Select Question	*	Answer	29.
	Select Question		Answer	20

2. My Profile

Here is where you change your profile picture, themes & colors and access your password locker.



4. My Apps

The My Apps screen is where all of your online resources will be located. Enter your username and password once (if prompted) and ClassLink will remember it for you!



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5. Update Password

Right click an app and choose 'Update Password' to update or change your stored username and passwords for your applications. This is if you have entered your username or password incorrectly or if something has changed/updated.



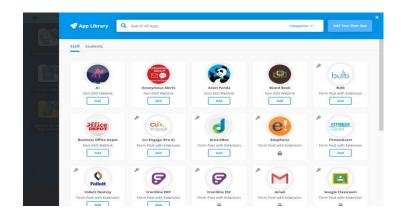
7. Edit Mode

To go into Edit Mode, click the paper and pencil symbol on the top right of your screen. While in Edit Mode, you can create folders and customize your My Apps screen.



6. App Library

The library contains many educational resources to choose from. Click the Plus (+) on the top left of the My Apps screen. Click Add on any app to place it on your My Apps screen.



8. Cloud Services

My Files > Manage Services > Connect allows you to connect your Cloud Drives in ClassLink to access all of your files in one location!

